

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Annual Quality Assurance Report (AQAR) for the period July 1, 2015 to June 30, 2016

Part – A

Data of the Institution

1. Name of the Institution : Arulmigu Palaniandavar College of Arts and Culture

- Name of the Head of the institution : Dr. K.ANBUSELVI
- Designation: Associate Professor and Principal
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no.: 04545-251288
- Mobile no: 9940255306
- Registered e-mail: apacac_men@yahoo.co.in
- Alternate e-mail : apcacoffice@gmail.com
- Address : Dindigul Road
- City/Town : Palani-624 601
- State/UT : Tamilnadu
- Pin Code : 624 601

2. Institutional status:

- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education/Men/Women : Co-education
- Location : Rural/Semi-urban/Urban: Rural
√ √
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing
(please specify):

- Name of the Affiliating University: Affiliated to Madurai Kamaraj University, Madurai
- Name of the IQAC Co-ordinator : Dr.T.RAJARATHINAM
- Phone no. : 9443927763

Alternate phone no: 9443023075

- IQAC e-mail address: iqacapacac@gmail.com
- Alternate Email address: apacac_men@yahoo.co.in

3. Website address: www.apcac.edu.in

Web-link of the AQAR: (Previous Academic Year): www.apcac.edu.in/AQAR2014-2015.pdf

4. Whether Academic Calendar prepared during the year? YES

if yes, whether it is uploaded in the Institutional website: NO

Weblink:

5. Accreditation Details:

| Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|-----------------|-------|------|-----------------------|--------------------|
| 1 st | B++ | 82% | 2006 | from:2006 to: 2011 |
| 2 nd | A | 3.10 | 2016 | from:2016 to: 2021 |
| 3 rd | | | | from: to: |
| 4 th | | | | from: to: |
| 5 th | | | | from: to: |

6. Date of Establishment of IQAC: DD/MM/YYYY: 21-03-2006

7. Internal Quality Assurance System

| 7.1 Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|-----------------|--------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & duration | Number of participants/beneficiaries |
| --- | --- | ----- |

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/ Department/Faculty | Scheme | Funding agency | Year of award with duration | Amount |
|------------------------------------|--------|-------------------|--------------------------------|--------|
| --- | --- | ---- | ---- | --- |
| | | | | |
| | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: YES

http://www.apcac.edu.in/IQAC_Members

10. No. of IQAC meetings held during the year: 3

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website..... NO

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

* Orientation programme for new entrants

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|--|-----------------------|
| • Preparing department profile | Executed |
| • Orientation programme for new entrants | Executed |

14. Whether the AQAR was placed before statutory body? Yes /No: No

Name of the Statutory body:

Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: Yes

Date: 22.02.2016

16. Whether institutional data submitted to AISHE: Yes/No: YES

Year: 2015-2016

Date of Submission:28.02.2016

17. Does the Institution have Management Information System? :NO

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Part-B

| CRITERION I – CURRICULAR ASPECTS | | | | | | |
|---|-----------------------------|-----------------------------------|---|-----------------------------|-----------|-----------|
| 1.1 Curriculum Planning and Implementation | | | | | | |
| 1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words | | | | | | |
| <p>Our Institution is affiliated to Madurai Kamaraj University, Madurai. Curriculum is designed by the respective Board of studies of Madurai Kamaraj University. The Board of studies has adequate representation of senior most faculty members from our college. We strictly follow the curriculum framed by the University. The revision and up-gradation of the syllabi is done at the University level. The syllabi thus framed by the board of studies focuses on the recent trends in all disciplines to cater to the needs of the Student fraternity.</p> <p>Our college has an effective mechanism of documented curriculum delivery. At the commencement of each academic year, HoDs Meetings are held frequently to device the action plan for the effective implementation of curriculum. Periodical meetings with staff members are initiated to formulate the plan of action. The implementation of action plans are reviewed in the subsequent meetings. Academic Calendar is prepared as per the outcomes of HoDs meeting, academic schedule and the requirements at the department level as per the action plans formed. Each faculty member prepares a plan in every semester for the effective implementation of the curriculum. Based on the feedback and year-long practical experience, difficulties faced by the students are intimated to the respective Board of studies and to the Academic Council of Madurai Kamaraj University. A one day orientation is given to the new students by the principal followed by the respective Head of the Department. The mentor system enables us to deal with all aspects of the students' life inside our campus. A hand book is supplied to the students at the beginning of the year which contains details of our academic plan.</p> <p>Effective curriculum delivery and transaction are carried out using information and communication technology. Teaching aids are used. Latest books on all subjects are periodically purchased. Subject related journals are also subscribed for the use of faculty members, scholars and students.</p> | | | | | | |
| 1.1.2 Certificate/ Diploma Courses introduced during the Academic year | | | | | | |
| Name of the Certificate Course | Name of the Diploma Courses | Date of introduction and duration | focus on employability/ entrepreneurship | Skill development | | |
| Nil | Nil | Nil | Nil | Nil | | |
| 1.2 Academic Flexibility | | | | | | |
| 1.2.1 New programmes/courses introduced during the Academic year | | | | | | |
| Programme with Code | Date of Introduction | | Course with Code | Date of Introduction | | |
| Nil | Nil | | Nil | Nil | | |
| 1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year. | | | | | | |
| Name of Programmes adopting CBCS | UG | PG | Date of implementation of CBCS / Elective Course System | | UG | PG |
| All UG and PG courses | 11 | 10 | | | 11 | 10 |
| Already adopted (mention the year) 2008-2009 | | | | | | |
| 1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year | | | | | | |
| | Certificate | | Diploma Courses | | | |
| No of Students | ---- | | ---- | | | |

| 1.3 Curriculum Enrichment | | | | |
|---|---------------------------|---|-------------------|---------------|
| 1.3.1 Value-added courses imparting transferable and life skills offered during the year | | | | |
| Value added courses | Date of introduction | Number of students enrolled | | |
| Nil | Nil | Nil | | |
| 1.3.2 Field Projects / Internships under taken during the year | | | | |
| Project/Programme Title | | No. of students enrolled for Field Projects / Internships | | |
| Nil | | Nil | | |
| 1.4 Feedback System | | | | |
| 1.4.1 Whether structured feedback received from all the stakeholders. | | | | |
| 1) Students | 2) Teachers | 3) Employers | 4) Alumni | 5) Parents |
| Yes/ No : Yes | Yes/ No : Yes | Yes/ No :--- | Yes/ No : Yes | Yes/ No : Yes |
| 1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words) | | | | |
| <p>Our institution monitors the quality of its teaching learning policy through feedback obtained from the students. University has the power to design and develop the curriculum. Hence, the scope of an affiliated institution is limited in matters relating to design and development of curriculum. Faculty members representing our institution offer their rich experience in the deliberations held at the university at the time of design of the curriculum. They also contribute to the formulation and implementation of the curriculum in the subsequent workshops, seminars arranged for the above purpose by the university. From the feedback obtained from the stakeholders, shortcomings, if any, in the curriculum are rectified through representation by our faculty members in the respective Board of studies and Academic council.</p> <p>Further, at the end of each semester, feedback from stake holders is obtained. A discussion on the feedback is held to elicit information from the faculty members on the contents of the feedback. The outcome of the discussion is conveyed to the university.</p> | | | | |
| CRITERION II -TEACHING-LEARNING AND EVALUATION | | | | |
| 2.1 Student Enrolment and Profile | | | | |
| 2.1. 1 Demand Ratio during the year | | | | |
| Name of the Programme | Number of seats available | Number of applications received | Students Enrolled | |
| Tamil | 32 | 1126 | 32 | |
| English | 32 | 1126 | 32 | |
| History | 30 | 1126 | 30 | |
| History Tourism | 25 | 1126 | 25 | |
| Economics | 37 | 1126 | 37 | |
| Indian Culture | 38 | 1126 | 38 | |
| Commerce | 45 | 407 | 45 | |
| Maths | 38 | 493 | 38 | |
| Physics | 30 | 493 | 30 | |
| Chemistry | 39 | 493 | 39 | |
| Botany | 30 | 456 | 30 | |
| Zoology | 32 | 456 | 32 | |

| 2.2 Catering to Student Diversity | | | | | |
|--|--|---|--|--|--|
| 2.2.1. Student - Full time teacher ratio (current year data) | | | | | |
| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of full time teachers available in the institution teaching only UG courses | Number of full time teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
| 2015-2016 | 1709 | 576 | 122 | 122 | 122 |
| 2.3 Teaching - Learning Process | | | | | |
| 2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data) | | | | | |
| Number of teachers on roll | Number of teachers using ICT (<i>LMS, e-Resources</i>) | ICT tools and resources available | Number of ICT enabled classrooms | Number of smart classrooms | E-resources and techniques used |
| 122 | Nil | Nil | 11 | Nil | Nil |
| 2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words) | | | | | |
| Yes. The college has an effective student mentoring system that helps in bridging the gap between the students and teaching community. Each class in all disciplines has a mentor. The mentors continuously monitor the academic progress of the students and also help them resolve their personal grievances, if any. The mentors also act as personal counsellors to their wards by strengthening them psychologically. The mentoring system helps in making the students as good citizens and great leaders of tomorrow. | | | | | |
| Number of students enrolled in the institution | | Number of fulltime teachers | | Mentor: Mentee Ratio | |
| 2285 | | 122 | | 1:33 | |

| 2.4 Teacher Profile and Quality | | | | |
|---|---|---|--|--------------------------|
| 2.4.1 Number of full time teachers appointed during the year | | | | |
| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| 118 | 96+13+13=122 | 22 | Nil | 49 |
| 2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year) | | | | |
| Year of award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies | |
| 2015-2016 | Dr.R.Manokaran(state level) | Assistant Professor, Department of IndianCulture. | Thirumuraineriselvar award.(Thiruvavadudurai Aadheenam) | |

| 2.5 Evaluation Process and Reforms | | | | |
|--|----------------|---|--|---|
| <p>2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year The results are published by the Parent University within a period of 30 to 40 days after the completion of each semester examination</p> | | | | |
| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester-end/ year- end examination |
| | | | | |
| <p>2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)</p> <p>Students' progress is evaluated throughout the semester through continuous internal assessment tests, assignments, seminars, group discussions and project works. The evaluation strategies help in assessing the creative and critical ability of the students. Transparency is maintained in evaluating the internal test answer scripts and assignments. The evaluation methods adopted help in identifying the slow learners which further helps in providing special attention to them. Advanced learners are identified and provided with opportunities so as to make them exposed to new frontiers of knowledge. The students are also encouraged to present and publish research papers for providing them a research insight. As an affiliated college, the performance of the students in the end semester examination is assessed through a central valuation conducted by the parent university. If the students are not satisfied with their semester results, they are encouraged to apply for revaluation in the university.</p> | | | | |
| <p>2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)</p> | | | | |
| <p>The Institution prepares an academic calendar every year for the smooth functioning of the college. The calendar contains details regarding the working days for each semester and the dates for internal assessments. The dates for the semester examination are decided by the parent university and so the academic calendar has only a tentative schedule regarding end semester examinations. However, it has details regarding the attendance requirements to appear for the university examinations. In addition, it has details regarding the courses offered, fee structure, various scholarships available for students and endowment prizes provided by the college.</p> | | | | |
| 2.6 Student Performance and Learning Outcomes | | | | |
| <p>2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink) : apcac.edu.in/Aided_Course apca.edu.in/Self-finance_Course</p> | | | | |
| <p>2.6.2 Pass percentage of students</p> | | | | |
| Programme Code | Programme name | Number of students appeared in the final year examination | Number of students passed in final semester/year examination | Pass Percentage |
| | Tamil | III B.A-24 | 16 | 61% |
| | | II M.A-12 | 10 | 83% |
| | | M.Phil-12 | 12 | 100% |

| | | | | |
|--|----------------|-------------------------|----------|-------------|
| | English | III B.A-32 II M.A-27 | 28 26 | 89% 98% |
| | History | III B.A-20 II M.A-15 | 19 15 | 95% 100% |
| | Economics | III B.A-29 II M.A-19 | 20 17 | 69% 90% |
| | Indian Culture | III B.A-13 II M.A-2 | 12 2 | 92% 100% |
| | Maths | III B.A-37 | 16 | 43% |
| | Physics | III B.A-29 II M.A-14 | 11 6 | 38% 43% |
| | Chemistry | III B.A-29 II M.A-16 | 11 8 | 38% 50% |
| | Botany | III B.A-24 II M.A-13 | 9 8 | 38% 62% |
| | Zoology | III B.A-17 II M.A-7 | 3 7 | 18% 100% |
| | Commerce | III B.A-34 II M.A-19 | 27 15 | 79% 79% |

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding Agency | Total grant sanctioned | Amount received during the Academic year |
|----------------------------|----------|----------------------------|------------------------|--|
| Major projects | 3years | | | 7,35,000.00 |
| Minor Projects | Nil | - | - | - |
| Interdisciplinary Projects | Nil | - | - | - |

| | | | | |
|--|-----|---|---|-------------|
| Industry sponsored Projects | Nil | - | - | - |
| Projects sponsored by the University/ College | Nil | - | - | - |
| Students Research Projects (other than compulsory by the College) | Nil | - | - | - |
| International Projects | Nil | - | - | - |
| Any other(Specify) | Nil | - | - | - |
| Total | 1 | - | - | 7,35,000.00 |

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of Workshop/Seminar | Name of the Dept. | Date(s) |
|--|-------------------|---------------------------|
| Nil | Tamil | |
| Nil | English | |
| State level seminar on World Tourism day. National level seminar on memories of Historical studies:2016 | History | 29.09.2015 04.01.2016 |
| State level Workshop on Issues and priorities in Indian Agriculture. | Economics | 03-02-2016 |
| UGC sponsored state level seminar on Application of graph theory. State level seminar on problem solving techniques in Algebra. | Maths | 22 .12.2015 08.01.2016 |
| State level seminar on | Physics | 29.01.2016 |
| State level seminar on Recent advances in chemistry. | Chemistry | 11.08.2015 |
| National level seminar on wild life Conservation. International Workshop on "Sowing the seeds to ignite the young Minds". | Zoology | 01.10.2015 15.07.2015 |

| State level seminar on “Make in India opportunities and Challenges”. | Commerce | 09.01.2016 | | |
|--|-----------------------|----------------------|-------------------------------|----------|
| 3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year | | | | |
| Title of the innovation | Name of the Awardee | Awarding Agency | Date of Award | Category |
| ---- | ---- | ---- | ---- | ---- |
| 3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year | | | | |
| Incubation Centre | Name | Sponsored by | | |
| ----- | ----- | ----- | | |
| Name of the Start-up | Nature of Start-up | Date of commencement | | |
| ----- | ----- | ----- | | |
| 3.3 Research Publications and Awards | | | | |
| 3.3.1 Incentive to the teachers who receive recognition/awards | | | | |
| State | National | International | | |
| Nil | Nil | Nil | | |
| 3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>) | | | | |
| Name of the Department | No. of Ph. Ds Awarded | | | |
| Tamil | 1 | | | |
| English | - | | | |
| History | - | | | |
| Economics | - | | | |
| Indian culture | - | | | |
| Maths | - | | | |
| Physics | - | | | |
| Chemistry | - | | | |
| Botany | - | | | |
| Zoology | - | | | |
| Commerce | - | | | |
| 3.3.3 Research Publications in the Journals notified on UGC website during the year | | | | |
| | Department | No. of Publication | Average Impact Factor, if any | |
| National | Tamil | Nil | - | |
| | English | Nil | - | |
| | History | Nil | - | |
| | Economics | 3 | - | |
| | IC | Nil | - | |
| | Maths | Nil | | |
| | Physics | Nil | | |

| | | | |
|---------------|-----------|-----|------------------------|
| | Chemistry | 5 | - |
| | Botany | 5 | - |
| | Zoology | 2 | Conference Proceedings |
| | Commerce | 4 | - |
| | Library | 1 | |
| International | | | |
| | Tamil | 1 | - |
| | English | 3 | e-journal |
| | History | Nil | - |
| | Economics | 5 | - |
| | IC | 3 | |
| | Maths | Nil | |
| | Physics | 4 | |
| | Chemistry | 8 | - |
| | Botany | Nil | - |
| | Zoology | 11 | - |
| | Commerce | 2 | - |
| | Library | 1 | |
| | | | |

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | No. of publication |
|----------------|--------------------|
| Tamil | Nil |
| English | Nil |
| History | Nil |
| Economics | Nil |
| Indian culture | Nil |
| Maths | Nil |
| Physics | Nil |
| Chemistry | Nil |
| Botany | Nil |
| Zoology | Nil |
| Commerce | Nil |

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

| Title of the paper | Name of the author | Title of the journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citations |
|--------------------|--------------------|----------------------|---------------------|----------------|---|--|
| ----- | ----- | ----- | ----- | ----- | ----- | ----- |

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the paper | Name of the author | Title of the journal | Year of publication | h-index | Number of citations excluding self citations | Institutional affiliation as mentioned in the publication |
|--------------------|--------------------|----------------------|---------------------|---------|--|---|
| ---- | ----- | ----- | ----- | ----- | ----- | ----- |

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

| No. of Faculty | International level | National level | State level | Local level |
|------------------------------|---------------------|----------------|-------------|-------------|
| Attended Seminars/ Workshops | 26 | 24 | 6 | ---- |
| Presented papers | 52 | 30 | ---- | ---- |
| Resource Persons | ---- | 5 | 1 | 6 |

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the Activities | Organising unit/ agency/ collaborating agency | Number of teachers co-ordinated such activities | Number of students participated in such activities |
|--|---|---|--|
| Helmet Rally(25.06.2015) | NCC,NSS | 5 | 200 |
| Mass control and food distribution(15.08.2015) | NCC,NSS | 5 | 185 |
| Mass control on Thirukatthikai | NCC,NSS | 5 | 252 |
| Vivekanandar Jayanthi(youth day)12.01.2016.College to Palani town. | NCC,NSS | 5 | 150 |
| National voters day Awareness Rally | NCC,NSS | 5 | 200 |
| International Yoga Day Celiberation on 21.06.2016. | NSS | 3 | 100 |
| World Youth Day (12.08.2015) | RRC | 1 | 80 |
| College Bazar conducted on 21.09.2015 to 29.09.2015. | women cell and Tamilnadu Corporation for development of women | 5 | 2555 |
| Flood Relief fund Collection()14.12.2015 | NCC,NSS | 5 | 250 |
| Blood donation camp on 29.12.2015. | | | |
| Flag day fund collection.(08.12.15) | NCC,NSS | 5 | 140 |
| Mass control program on Thaiposam. (23.01.2016 to 25 01.2016) | NCC,NSS | 5 | 175 |
| Eye Donation awareness programme on 28 .01.2016 | NSS | 3 | 75 |

| | | | |
|---|-----------------|--------------------|----------------------|
| Tree plantation programme on 24.12.2015 | NCC,NSS | 5 | 200 |
| Clean India programme 25.01.2016 | NCC,NSS | 5 | 300 |
| World Youth Day (12.08.2015) | RRC | 1 | 100 |
| World Tourism day awareness Rally | Dept.of.History | History Dept.staff | History Dept.Student |
| Ratha Yathra based on Vivekananda Jayanthi. | NCC,NSS | 5 | 250 |

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the Activity | Award/recognition | Awarding bodies | No. of Students benefited |
|----------------------|-------------------|-----------------|---------------------------|
| ---- | ---- | ---- | ---- |

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/ agency/ collaborating agency | Name of the activity | Number of teachers coordinated such activities | Number of students participated in such activities |
|-----------------------|---|---------------------------------|---|--|
| Gont.of.India | NCC | Republic day parade.(New Delhi) | 1 | 1 |
| College NCC Unit. | NCC | International Yoga day. | 1 | |
| NCC batalian | NCC | Mounainerring (Kerala) | 1 | 2 |
| (Alagappa University) | NCC | AtheleticTraining) | 1 | 2 |

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of Activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
| NIL | NIL | NIL | NIL |

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration (From-To) | participant |
|-------------------|----------------------|---|---------------------------|-------------|
| NIL | NIL | NIL | NIL | NIL |

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose and Activities | Number of students/teachers participated under MoUs |
|--------------|--------------------|------------------------|---|
| NIL | NIL | NIL | NIL |

| CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES | | | | | | |
|---|---|------------|--|--------------------|--------|------------|
| 4.1 Physical Facilities | | | | | | |
| 4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year | | | | | | |
| Budget allocated for infrastructure augmentation | | | Budget utilized for infrastructure development | | | |
| 2,05,000.00 | | | 45,457.00 | | | |
| 4.1.2 Details of augmentation in infrastructure facilities during the year | | | | | | |
| Facilities | Existing | | Newly added | | | |
| Campus area | 29.58acres | | --- | | | |
| Class rooms | 75 | | --- | | | |
| Laboratories | Physics-2 Chemistry-4 Botany-5 Zoology-2 Computer science-2 Total-13 | | ----- | | | |
| Seminar Halls | 1 | | --- | | | |
| Classrooms with LCD facilities | 11 | | ----- | | | |
| Classrooms with Wi-Fi/ LAN | Every department of our college is Wi-Fi enabled with BSNL broadband connectivity. | | ----- | | | |
| Seminar halls with ICT facilities | 1 | | ---- | | | |
| Video Centre | 0 | | ---- | | | |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | ---- | | ----- | | | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | ----- | | ----- | | | |
| Others | ----- | | ----- | | | |
| 4.2 Library as a Learning Resource | | | | | | |
| 4.2.1 Library is automated {Integrated Library Management System -ILMS} | | | | | | |
| Name of the ILMS software | Nature of automation (fully or partially) | | Version | Year of automation | | |
| --- | --- | | --- | --- | | |
| 4.2.1 Library Services: | | | | | | |
| | Existing | | Newly added | Total | | |
| | No. | Value | No. | Value | No. | Value |
| Text Books | 49098 | 3959722.00 | 688 | 145164.00 | 49786 | 4104886.00 |
| Reference Books | 3775 | 680857.00 | 101 | 34842.00 | 3876 | 715699.00 |
| e-Books | 123000 | 12070.00 | 123000 | 5750.00 | 123000 | 17820.00 |
| Journals | 10086 | 130962.00 | 364 | 38275.00 | 1370 | 169237.00 |
| e-Journals | 6000 | - | +6000+ | --- | 6000 | --- |
| Digital Database | Nil | Nil | | | | --- |

| | | | | | | |
|-----------------------|------|----------|------|----------|-------|----------|
| CD & Video | 55 | 0,00 | 4 | | 59 | 0 |
| Library automation | --- | --- | --- | --- | --- | ---- |
| Weeding (Hard & Soft) | --- | --- | --- | --- | --- | --- |
| Others (specify) | 4329 | 24484.00 | 6142 | 25958.00 | 10471 | 50442.00 |

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Available band width (MGBPS) | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|------------------------------|--------|
| Existing | 31 | 4 | 18 | 1 | 1 | 2 | 11 | 1Mbps | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 31 | 4 | 18 | 1 | 1 | 2 | 11 | 1 MBPS | 0 |

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

.....1MBPS..... MBPS /GBPS

4.3.3 Facility for e-content

| | |
|--|--|
| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
| NIL | NIL |

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the teacher | Name of the module | Platform on which module is developed | Date of launching e – content |
|---------------------|--------------------|---------------------------------------|-------------------------------|
| ---- | ---- | ----- | ----- |

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 4,80,000.00 | 1,86,913.00 | 95,000.00 | 45,414.00 |

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (inf4,80,ormation to be available in institutional Website, provide link) :) : apcac.edu.in/office; apcac.edu.in/Auditorium; apcac.edu.in/UGC-Network-Resource; apcac.edu.in/Library

Our College has a committee to look after our campus amenities. The Engineering wing of our college management takes up works related to maintenance and upkeep of our infrastructure and physical facilities. The lab equipments, computer systems, photo copying machines and other facilities available are

maintained through AMC (Annual Maintenance Contract). Power supply is restored to the office and laboratories during power failure with a power generator. Our management has created sufficient infrastructure for our college out of its own resources. Since, our college functions under the direct administrative control of a state government department (Hindu Religious and Charitable Endowments [Administration] Department), administrative sanction is required for all works. Facilities and infrastructure are created as and when required.

The college library functions with a library advisory committee. The committee meets periodically and recommends allotment of required funds for the purchase of new books and subscription of Journals. The committee also suggests new facilities to be adopted to make the library user friendly for the students and staff. The library has a UGC network resource centre where the students can have access to all e-content. All the departments have computers with internet facility and wi-fi.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

| | Name /Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------------------|--------------------|------------------|
| Financial support from institution | Endowments (Prizes And Scholarships) | 62 | 37,725.00 |
| Financial support from other sources | | | |
| a) National | --- | --- | --- |
| b) International | --- | --- | --- |

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| NIL | --- | ----- | ---- |

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students by Guidance for Competitive examination | Number of benefited students by Career Counselling activities | Number of students who have passed in the competitive exam | Number of students placed |
|-----------|---------------------------------------|--|---|--|---------------------------|
| 2015-2016 | UGCmerged scheme for entry in service | 306 | ----- | ----- | ----- |

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| | | |
|---------------------------|-----------------------------|--|
| Total grievances received | No. of grievances redressed | Average number of days for grievance redressal |
| ----- | ----- | ----- |

5.2 Student Progression

5.2.1 Details of campus placement during the year

| On campus | | | Off Campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of Organizations Visited | Number of Students Participated | Number of Students Placed | Name of Organizations Visited | Number of Students Participated | Number of Students Placed |
| NIL | NIL | NIL | Chemplastsanmar chemicals | 5 | 5 |

5.2.2 Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of Programme admitted to |
|--------------|--|--------------------------|---------------------------|--|-------------------------------|
| 2015 to 2016 | 12 | B.A | Tamil | A.P.ACollege of Arts and Culture.Palani. | M.Phil |
| | 5 | M.A | | | |
| 2015 to 2016 | --- | --- | English | --- | --- |
| 2015 to 2016 | 11 | B.A | History | A.P.ACollege of Arts and Culture.Palani | M.A |
| 2015 to 2016 | | B.A M.A | Economics | A.P.ACollege of Arts and Culture.Palani | M.A, M.Phil |
| 2015 to 2016 | | B.A | Indian culture | A.P.ACollege of Arts and Culture.Palani | M.A |
| 2015 to 2016 | | B.SC | Maths | A.P.ACollege of Arts and Culture.Palani | M.Sc |
| 2015 to 2016 | | B.Sc | Physics | A.P.ACollege of Arts and Culture.Palani | M.Sc |
| 2015 to 2016 | 3 | B.Sc | Chemistry | A.P.ACollege of Arts and Culture.Palani | M.Sc |
| 2015 to 2016 | 12 | B.Sc | Botany | A.P.ACollege of Arts and | M.Sc |

| | | | | | |
|--------------|---|-------|----------|--|--------|
| | 2 | M.Sc | | Culture.Palani. C.N.C College,Erode Govt.Arts College,Karur. | M.Phil |
| 2015 to 2016 | 4 | B.Sc | Zoology | A.P.A College of Arts and Culture.Palani | M.Sc |
| 2015 to 2016 | | B.Com | Commerce | | |

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | No. of Students selected/ qualifying | Registration number/roll number for the exam |
|---------------------------|---|---|
| NET | ----- | ----- |
| SET | ----- | ----- |
| SLET | ----- | ----- |
| GATE | ----- | ----- |
| GMAT | ----- | ----- |
| CAT | ----- | ----- |
| GRE | ----- | ----- |
| TOFEL | ----- | ----- |
| Civil Services | ----- | ----- |
| State Government Services | ----- | ----- |
| Any Other | ----- | ----- |

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Participants |
|---------------------------|-------------|------------------------|
| Sports Day | Institution | A.P.A College students |
| Annual Day | Institution | A.P.A College students |
| Republic Day | Institution | A.P.A College students |
| Independence Day | Institution | A.P.A College students |
| National Science Day | Institution | A.P.A College students |
| International Women's Day | Institution | A.P.A College students |
| Pongal Days | Institution | A.P.A College students |

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/ medal | National/ International | Sports | Cultural | Student ID number | Name of the student |
|-----------|-----------------------------|----------------------------|--------|----------|----------------------|------------------------|
| 2015-2016 | ----- | ----- | ----- | ----- | ----- | ----- |

| |
|--|
| 5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words) |
| Our college does not have a student council. However, there is a student representative in each class, unanimously selected by the students. Students' representative meetings are conducted periodically in which the grievances of the students, if any, are brought to the notice of the Principal for necessary action. In addition, Students with creative talents are given opportunity to serve in the Editorial Board of the Magazine which our college publishes at the end of each academic year. Also, each department has both UG Association and PG Association. These associations involve themselves in academic related activities in the Department concerned. The entire activities of the above associations are managed by the students. |
| 5.3 Alumni Engagement |
| 5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): |
| No. However, our college has an Alumni Association with a President, Secretary and a Treasurer. In addition to the activities of the college Alumni association, each department organises alumni meet. Our former faculty members are invited to participate in all our academic activities. |
| 5.3.2 No. of registered enrolled Alumni: |
| |
| 5.3.3 Alumni contribution during the year (in Rupees) : |
| |
| 5.3.4 Meetings/activities organized by Alumni Association : |
| CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT |
| 6.1 Institutional Vision and Leadership |
| 6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words) |
| Governance is decentralized. This ensures operational autonomy which is made possible by delegation of authority. Each and every staff of the institution would be a member in at least one committee among the various committees constituted for decentralisation and participative management. The committees concerned would meet at regular intervals or if necessity arises. Curriculum related decisions are made by the respective Head of the department. If it is related to all the departments of a college, the decision is taken by the Principal. As our institution encourages the participation of stakeholders in its activities, the views of the students, staff and parents are heard before taking a decision. Prominent alumni of our college who are in government services share their rich experiences with the incumbent students in the coaching classes conducted by our institution for their specific purpose. This practice helps the students to become successful in their career. |
| 6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial: |
| No |
| 6.2 Strategy Development and Deployment |
| 6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each): |
| ❖ Curriculum Development - Faculty members representing our institution offer their rich experience in the deliberations held at the university at the time of design of the curriculum. They |

also contribute to the formulation and implementation of the curriculum in the subsequent workshops, seminars arranged for the above purpose by the university. From the feedback obtained from the stakeholders, shortcomings, if any, in the curriculum rectified through representation by our faculty members in the respective board of studies and academic council.

❖ Teaching and Learning –

Library resources of our college serve as an instant source of reference to augment the teaching-learning process. Extensive use of available library resources by the faculty and students enrich effective teaching-learning process. Audio visual aids are used to make teaching effective. Each department is provided with a LCD Projector. Each department of our college is equipped with a computer system of Higher end Configuration and internet facility for the use of faculty members. Through the N-LIST programme, faculty members can access more than 150 journals, Magazines, e-Books etc. Along with conventional teaching methods, ICT enabled teaching practices are also followed. Each department is equipped with ICT and audio visual facilities. Training in soft skills was provided to the staff by the Department of Computer Science of our college. The Government of Tamilnadu has provided free laptops to all the students. While conducting Practical classes in science departments, students use their laptops as a tool to predict the results of the experiments virtually. Practical experiments in digital electronics are conducted with the help of virtual laboratory.

An entry level test is conducted on the elementary aspects of the subjects in most of the departments of our college for the newly enrolled students. A one day orientation is given to the new comers by the Principal followed by the respective to Head of the Department. This practice is followed to compensate the formal bridge course. Advanced learners are identified and provided with opportunities so as to make them exposed to new frontiers of knowledge. The mentor system enables us to deal with all aspects of the student's life inside our campus.

- ❖ A handbook is supplied to the students at the beginning of the year which contains details of our academic plan. Our institution monitors the quality of its teaching learning policy through feedback obtained from the students. Choice based credit system is in practice. Performance of the students in the university examinations is analyzed. To address the grievances of the students a student's grievances and counseling cell functions in our college. Parents meeting is arranged to inform and involve the parents in the academic journey of their wards. In addition to our academic programs, coaching classes are also arranged to make the students fit for the competitive examinations and UGC-CSIR, NET, SET examinations.

- ❖ Examination and Evaluation - Students and faculty members are made aware of the evaluation and examination systems through the communications received periodically from the University. The tentative dates of Internal Assessments and University Examinations are informed to the students well in advance. The attendance requirements to appear for the University examinations are informed to the students through the handbook provided to them. The examination committee of the college and the administrative staff look after all the examination related works. The college conducts centralised internal assessment tests.

- ❖ Research and Development - Our college promotes research activities by offering research programmes and by encouraging the Staff and students to attend seminars, conferences, and publish research articles. Four of our Departments are recognized Research Centres of Madurai Kamaraj University. Management sponsored seminars/workshops are organised at department level to imbibe research culture among the faculty and students. Our faculty members take up major/minor projects

funded by the University Grants Commission. Our library has subscribed essential journals and magazines to cater to the research needs. Our faculty members have contributed articles which have been published in national/international peer reviewed journals. All departments of our college arrange state / national level seminars, conferences and special lectures periodically on recent advancement in their subjects. .Further, faculty members attend short term courses, Orientation programmes, refresher courses and faculty development programs to update their knowledge.

❖ Library, ICT and Physical Infrastructure / Instrumentation - Our college is functioning under the administrative control of the Hindu Religious and Charitable Endowments (Administration) Department of Government of Tamil Nadu. The entire Physical infrastructure is provided by our management. The college development committees have separate rooms for effective functioning. Each department has adequate number of class rooms along with a staff room and a separate room for the HoD. Our entire hostel facilities are under renovation. Our Library has a good collection of valuable books to cater to the needs of faculty, scholars, and students. There is a reading room which has necessary books for the use of students preparing for competitive examinations, NET/SET examinations. Library automation work is in progress and nearing completion. All departments of our college have computers with latest configuration. Internet facility is available. Faculty members can access to a large number of journals and e-books through N-list programme. Works related to maintenance and upkeep of the physical infrastructure of our college is entrusted with Engineering Wing of the Temple Administration. Equipment and other facilities are maintained through service contracts.

❖ Human Resource Management - Being an aided institution, the Government of Tamil Nadu sanctions the vacancies for teaching and non-teaching posts. However, the shortfall in human resources is managed by the Staff appointed by the management on consolidated basis for the uninterrupted progress of both academic and administrative activities of our college. The Secretary of our college is the appointing authority and the college functions under the temple administration. The Principal would be the head of the organisational setup who controls and governs all the human resources of the college.

❖ Industry Interaction / Collaboration -Our faculty members utilize the research facilities available at the following Universities and industries. The Anna University, Chennai, Madurai Kamaraj University, Madurai, Alagappa University, Karaikudi and Vellore Institute of Technology Vellore

❖ Admission of Students: The enrolment of student to the various courses of study is made on merit basis by following the rules of reservation. Guidelines on admission are received from the government of Tamil Nadu every year. Based on the guidelines, a merit list is prepared following the reservation policies and the same is displayed in the college notice board. As we admit students on the basis of merit by following the rules of reservation, there is transparency in the admission process and it reflects our national commitment to diversity and inclusion.

6.2.2 : Implementation of e-governance in areas of operations:

❖ Planning and Development – The College website is updated periodically. The details of courses offered, events conducted, college committees etc., are provided in the website. The Management Committee involves itself to transform the stated mission into action and prepares comprehensive plans for holistic development of the institution in the long run.

Our college has a number of development committees. The internal Quality Assurance cell is the centre of all these committees which coordinates the activities of the development committees, all under the direct guidance and supervision of the principal and Management Committee.

❖ Administration: The office administration is partially automated. Initiatives are underway for complete automation.

❖ Finance and Accounts - Financial resources are used under the direct supervision of the Principal/ Secretary of our college. Separate bank account is maintained for the grants/funds received. Transactions are carried out through cheques and NEFT. Effectiveness and efficiency in the use of financial resources are ensured through audit. Our institution is an aided college run by a Government department. Salary grants are received from the government and the same is credited in the employees' bank account through the treasury.

❖ Student Admission and Support : The details regarding students' admission is published in the website after the publication of the results of the eligible examinations. The admission committee looks after all the admission related works. Single window counseling system is followed in the admission process. Students are admitted based on the merit list.

Examination : The fee collected for University examination is paid to the university online. Students' enrolment in the university and the university examination results are published online.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|-----------------|--|--|-------------------|
| | --- | --- | ---- | ---- |

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | Dates (from-to) | No. of participants (Teaching staff) | No. of participants (Non-teaching staff) |
|------|--|---|-----------------|--------------------------------------|--|
| | ---- | ----- | ----- | ----- | ----- |

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Departments | Title of the professional development programme | Number of teachers who attended | Date and Duration (from – to) |
|-------------|---|---------------------------------|-------------------------------|
| Tamil | Nil | Nil | ---- |

| | | | |
|----------------|-----------------------|-----|---|
| English | Orientation programme | 2 | 23.12.2015 |
| History | Nil | Nil | |
| Economics | Nil | Nil | |
| Indian culture | Refresher | 2 | |
| Maths | Nil | Nil | |
| Physics | Orientation programme | 2 | |
| Chemistry | Nil | Nil | |
| Botany | Nil | Nil | |
| Zoology | Refresher | 2 | 27.11.2015 to 17 .12.2015 Same date |
| Commerce | Orientation programme | 3 | 24.05 .2016 to 20.06.2016 Same date |

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

| Teaching | | Non-teaching | |
|-----------|----------|--------------|--------------------|
| Permanent | Fulltime | Permanent | Fulltime/temporary |
| 0 (aided) | 2(aided) | 0 (aided) | 0 (aided) |

6.3.5 Welfare schemes for

| | |
|--------------|--|
| Teaching | Co-operative Thrift Society, TN Govt. Welfare Schemes |
| Non teaching | Co-operative Thrift Society, TN Govt. Welfare Schemes |
| Students | Endowments, Co-operative Store |

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

(with in 100 words each)

Internal Audit is done by the officials of the Hindu Religious and Charitable Endowments Department of Government of Tamil Nadu.

External Audit is carried out by the officials of the Higher Education Department of Government of Tamil Nadu and by the Audit Wing of the Accountant General, Chennai.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies/ individuals | Funds/ Grants received in Rs. | Purpose |
|--|-------------------------------|---------|
| Nil | Nil | Nil |

6.4.2 Total corpus fund generated - Nil

| 6.5 Internal Quality Assurance System | | | | | |
|--|------------------------------------|--|-------------------------------|------------------------|------------------------|
| 6.5.1 Whether Academic and Administrative Audit (AAA) has been done? | | | | | |
| Audit Type | External | | | Internal | |
| | Yes/No | Agency | | Yes/No | Authority |
| Academic | No | ---- | | Yes | managment |
| Administrative | Yes | Accountant General, Chennai & JDCE, Madurai. | | Yes | HR & CE Admn, Chennai. |
| 6.5.2 Activities and support from the Parent – Teacher Association (at least three) | | | | | |
| Parent –Teacher meeting is conducted regularly to assess the performance of the students. Details regarding marks obtained in the tests and attendance are discussed in the meeting. | | | | | |
| 6.5.3 Development programmes for support staff (at least three) | | | | | |
| Orientation programme, UGC – Faculty Improvement Programme , Refresher Course | | | | | |
| 6.5.4 Post Accreditation initiative(s) (mention at least three) | | | | | |
| 6.5.5 | | | | | |
| a. Submission of Data for AISHE portal : yes | | | | | |
| b. Participation in NIRF : No | | | | | |
| c. ISO Certification : No | | | | | |
| d. NBA or any other quality audit : No | | | | | |
| 6.5.6 Number of Quality Initiatives undertaken during the year | | | | | |
| Year | Name of quality initiative by IQAC | Date of conducting activity | Duration (from-----to-- ----) | Number of participants | |
| 2015-16 | NIL | NIL | NIL | NIL | |
| | | | | | |

| CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES | | | |
|--|------------------|----------------------|-------|
| 7.1 - Institutional Values and Social Responsibilities | | | |
| 7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year) | | | |
| Title of the programme | Period (from-to) | Participants | |
| | | Female | Male |
| NIL | ----- | ----- | ----- |
| 7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources | | | |
| -- | | | |
| 7.1.3 Differently abled (Divyangjan) friendliness | | | |
| Items Facilities | Yes/No | No. of Beneficiaries | |
| Physical facilities | YES | -- | |
| Provision for lift | NO | --- | |
| Ramp/ Rails | YES | -- | |
| Braille Software/facilities | YES | 01 | |

| | | |
|--|-----|-------|
| Rest Rooms | YES | -- |
| Scribes for examination | YES | -- |
| Special skill development for differently abled students | NO | ----- |
| Any other similar facility | NO | ----- |

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date and duration of the initiative | Name of the initiative | Issues addressed | Number of participating students and staff |
|------|--|--|-------------------------------------|------------------------|------------------|--|
| Nil | Nil | Nil | Nil | Nil | Nil | Nil |

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

| Title | Date of Publication | Follow up (maximum 100 words each) |
|-------|---------------------|------------------------------------|
| Nil | Nil | Nil |

7.1.6 Activities conducted for promotion of universal Values and Ethics

| Activity | Duration (from-----to-----) | Number of participants |
|----------|-----------------------------|------------------------|
| Nil | Nil | Nil |

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Tree Plantation
- Plastic Free Campus

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link : http://www.apcac.edu.in/Best_Practices

Best Practice 1

1. Title of the Practice: Free Education for Orphans

2. Objectives of the Practice: Education provides an opportunity for healthy life. It instils confidence among individuals to lead a good life. Education becomes vital for orphans to overcome the trauma and psychological loss experienced by them. When the orphans are provided with good education they feel secured and the same will help in improving their livelihood.

3. The Context: The poor orphaned children do not have exposure to education. They are discriminated on various aspects and this leads to individual crisis. The hardships encountered by them make their life and survival difficult. The only way to resolve this problem would be providing education for them.

4. The Practice:

- To help the orphans to live a normal life, our management runs an orphanage in the name of “Anbu Illam”.
- The students from this orphanage are provided free education by our institution.
- Basic needs like Food, Shelter, and Clothing are provided free of cost by our Management

5. Evidence of Success: Every year students from Anbu Illam are given priority in admission to various courses offered in our institution. We pay special attention to such students to make them successful in their studies. Many students have completed their degree successfully and this practice instils hope and confidence in them.

6. Problems Encountered and Resources Required: The emotional imbalance of the orphans is identified to be a major problem. Best efforts are made by the mentors and the respective Head of the Department to resolve such emotional issues. It would be better if they are recommended for psychological counselling from experts in the field.

Best Practice 2

1. Title of the Practice: Go Green

2. Objectives of the Practice: To make the students and the society realise the importance of eco-friendly lifestyle. In the recent days ‘Go Green’ has become a way of life. The individuals should be highly conscious of creating and living in a greenish environment. To make the students and stakeholders aware of the positive effects of an eco-friendly environment.

3. The Context: It has become the responsibility of every individual to keep the globe green. To create awareness for the need to protect our environment every individual should be motivated to take care of his/her surroundings. In this regard the students and staff of our college take various initiatives to create awareness on eco-friendly environment.

4. The Practice:

- Planting Saplings in the campus
- Rain water harvesting
- Waste management
- Plastic free campus
- Paperless Internal Communication system

5. Evidence of Success: Our institution is conscious of the environment and strives to keep its campus clean and green. Planting of saplings is our regular activity. Students come forward to plant saplings on special occasions like birthdays. There is a gardener to look after the plants and trees. There is a herbal garden which is maintained by the department of Botany. Each block of our college has a rainwater harvesting structure.

6. Problems Encountered and Resources Required: Watering the trees and saplings during the summer or drought season is the biggest challenge. Trip irrigation system would be solution to manage water scarcity.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

http://www.apcac.edu.in/Best_Practices

The College is run by Arulmigu Dhandayuthapaniswami Thirukoil under the guidance of the H.R. &C.E. Department, Chennai, and is naturally committed to certain ideals and principles which are in tune with the greatest traditions of Indian life and culture. We believe in and follow a pattern of curricular activities which is inseparably bound up with the pattern of values and traditions symbolized by the great temple of sacred palani Hills. The College begins with a prayer in praise of LORD MURUGA broadcasted over a network of microphone speakers throughout the college premises. We begin our day with hands raised in BAKTHI reminding ourselves of the temple over the hill and invoking his blessings in all our humble efforts to serve humanity. Everyone who walks into the portals of this institution is called upon to identify himself/herself with the way of life symbolized by the prayer.

The Vision of our institution is to provide quality education along with richer values and tradition. We aim at providing knowledge through which the student community can acquire wisdom thereby transforming the individual and the society. The college is situated in a rural area and its prime objective is to educate the economically poor rural students in and around Palani region. The management of our college provides all the essential facilities to execute the vision of the institution. We have the best possible infrastructure, dedicated staff, amiable administrative setup, and other resources to enhance the students socially, culturally, and ethically. Our institution provides quality higher education to the underprivileged and strives for their holistic development.

8. Future Plans of action for next academic year (500 words)

- To implement field projects for students.
- To develop e-contents

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____ *** _____

Abbreviations:

| | | |
|------|---|--|
| CAS | - | Career Advancement Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |

For Communication with NAAC

The Director

National Assessment and Accreditation Council (NAAC)

(An Autonomous Institution of the University Grants Commission)

P. O. Box. No. 1075, Nagarbhavi

Bengaluru - 560 072

Phone: +91-80-2321 0261/62/63/64/65

Fax: +91-80-2321 0268, 2321 0270

E-mail: director.naac@gmail.com

Website: www.naac.gov.in