



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	ARULMIGU PALANIANDAVAR COLLEGE OF ARTS AND CULTURE
Name of the head of the Institution	Dr.K.Anbuselvi
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04545251288
Mobile no.	9940255306
Registered Email	apacac_men@yahoo.co.in
Alternate Email	apcacoffice@gmail.com
Address	Dindigul Road
City/Town	Palani-624 601
State/UT	Tamil Nadu
Pincode	624601

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr.Krishnamoorthy
Phone no/Alternate Phone no.	04545251288
Mobile no.	9443023075
Registered Email	iqacapacac@gmail.com
Alternate Email	apacac_men@yahoo.co.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.apcac.edu.in/index/AOAR2017-2018
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://apcac.edu.in/activities

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	82	2006	02-Feb-2006	01-Feb-2011
2	A	3.10	2016	17-Mar-2016	16-Mar-2021

6. Date of Establishment of IQAC	21-Mar-2006
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7. Internal Quality Assurance System		
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Special Lecture on Role of IQAC	28-Mar-2020 1	92
Special Lecture on Research and Funding Agencies	08-Feb-2019 1	104
Induction Programme for First Year Students	18-Jun-2018 1	1600
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Orientation Programme for First Year Students

Organised a special lecture on Role of IQAC

Organised a special lecture on Research and Funding agencies

Encouraged to conduct Parent- Teacher meeting at department level

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Conduct of Seminars and Conferences by the individual departments	Students and Staff are the beneficiaries of such programmes and it keeps them abreast with the recent developments and trends in their discipline
Orientation programme for new entrants	To help the students to fit into the new setup
To Update the College Website	The College website has been updated to help the stakeholders and the public to know about the college
Preparation of Academic Calendar	To make the stakeholders aware of various academic activities and college rules
Updation of department profile	Executed
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	08-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our Institution is affiliated to Madurai Kamaraj University, Madurai. We strictly follow the curriculum framed by the Parent University as the scope of an affiliated institution is limited in matters relating to design and development of the curriculum. However, the university convenes the meeting of Board of Studies for UG and PG Level at regular intervals and our institution has adequate members to represent the BoS. Members of BoS from our college

emphasis on the need for curriculum revision and enhancement periodically by contributing to the design and development of the curriculum. The syllabi thus framed by the BoS focuses on the recent trends in all disciplines to cater to the needs of the Student fraternity. The syllabi for all PG courses were revised by the parent university in the academic year 2018-2019. Our college has an effective mechanism of documented curriculum delivery. At the commencement of each academic year, HoDs Meetings are held frequently to device the action plan for the effective implementation of curriculum. Periodical meetings with staff members are initiated to formulate the plan of action. The implementation of action plans are reviewed in the subsequent meetings. Academic Calendar is prepared as per the outcomes of HoDs meeting, academic schedule and the requirements at the department level as per the action plans formed. Each faculty member prepares a plan in every semester for the effective implementation of the curriculum. Based on the feedback and year-long practical experience, difficulties faced by the students are intimated to the respective Board of studies and to the Academic Council of Madurai Kamaraj University. A one day orientation is given to the new students by the principal followed by the respective Head of the Department. The mentor system enables us to deal with all aspects of the students' life inside our campus. A hand book is supplied to the students at the beginning of the year which contains details of our academic plan. Effective curriculum delivery and transaction are carried out using information and communication technology. Teaching aids are used. Latest books on all subjects are periodically purchased. Subject related journals are also subscribed for the use of faculty members, scholars and students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	History	35
BA	History-Vocational	22
MSc	Botany	18
BSc	Botany	31
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Our institution monitors the quality of its teaching learning policy through feedback obtained from the students. University has the power to design and develop the curriculum. Hence, the scope of an affiliated institution is limited in matters relating to design and development of curriculum. Faculty members representing our institution offer their rich experience in the deliberations held at the university at the time of design of the curriculum. They also contribute to the formulation and implementation of the curriculum in the subsequent workshops, seminars arranged for the above purpose by the university. From the feedback obtained from the stakeholders, shortcomings, if any, in the curriculum are rectified through representation by our faculty members in the respective Board of studies and Academic council. Further, at the end of each semester, feedback from stake holders is obtained. A discussion on the feedback is held to elicit information from the faculty members on the contents of the feedback. The outcome of the discussion is conveyed to the university.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG

	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2018	1755	472	5	Nil	147

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
152	152	4	11	Nil	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. The college has an effective student mentoring system that helps in bridging the gap between the students and teaching community. Each class in all disciplines has a mentor. The mentors continuously monitor the academic progress of the students and also help them resolve their personal grievances, if any. The mentors also act as personal counsellors to their wards by strengthening them psychologically. The mentoring system helps in making the students as good citizens and great leaders of tomorrow.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2227	152	1.15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
152	152	Nil	Nil	79

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. M. Meenactchisundaram	Assistant Professor	Sigaram Literary Award from the Sigaram Magazine and Trust, Erode.
2018	Dr. M. Meenactchisundaram	Assistant Professor	Star Passion Award for Literature.
2018	Dr.K.Pakiyaraj	Assistant Professor	Promoted as Captain after a training of 30 days in NCC - Officer Training Academy, Maharashtra

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
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No Data Entered/Not Applicable !!!

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Students' progress is evaluated throughout the semester through continuous internal assessments, assignments, seminars, peer team teaching, group discussions and project works. The evaluation strategies help in assessing the creative and critical ability of the students. Transparency is maintained in evaluating the internal test answer scripts and assignments. The evaluation methods adopted help in identifying the slow learners which further helps in providing special attention to them. The students are also encouraged to present and publish research papers for providing them a research insight. As an affiliated college, the performance of the students in the end semester examination is assessed through a central valuation conducted by the parent university. If the students are not satisfied with their semester results, they are encouraged to apply for revaluation in the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution prepares an academic calendar every year for the smooth functioning of the college. The calendar contains details regarding the working days for each semester and the dates for internal assessments. The dates for the semester examination are decided by the parent university and so the academic calendar has only a tentative schedule regarding end semester examinations. However, it has details regarding the attendance requirements to appear for the university examinations. In addition, it has details regarding the courses offered, fee structure, various scholarships available for students and endowment prizes provided by the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://apcac.edu.in/outcomes>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
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No Data Entered/Not Applicable !!!

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	3.7	3.7
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day State Level Seminar on "Sanga Ilakkiya Maruvasippu"	Tamil	22/12/2018
One Day State Level Seminar on "African American Literature"	English	29/12/2018
One Day State Level Seminar on "The Cultural Settings of Pandiya Country"	History	22/09/2018
One Day State Level Seminar on "The Forgotten Traditions in Tamil Society"	History	24/12/2018
One day Seminar on "Consumer Awareness"	Economics	26/09/2018
Workshop on "Recent Trends in Indian Economy"	Economics	13/10/2018
One Day State Level Seminar on "The Impact of Modernisation on Tribal Culture"	Indian culture	27/01/2019
One Day State level seminar on "Recent Trends in Analysis"	Mathematics	27/12/2018
One Day Seminar on "Physics Through Experiments"	Physics	26/12/2018
Special Lecture on "International Yoga Day"	Zoology	21/06/2018
One Day National Level Seminar on "Wild Life Conservation"	Zoology	06/10/2018
One Day State Level	Zoology	27/12/2018

Seminar on "Recent Trends in Zoology"		
One Day State Level Seminar on "GST and Employability Skills"	Commerce	26/12/2018
Library Orientation Programme for First Year UG Students	Library	12/09/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Tamil	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	5
Zoology	17
Indian Culture	6
Economics	3
History	4
Tamil	16
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	15	11	Nill
Presented papers	16	16	3	Nill
Resource persons	Nill	2	2	11
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Youth Parliament	Host Institution for conducting District Level Youth Parliament Meet	Union Ministry for Youth Welfare and Sports	50
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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Government of India Scheme	NSS	National Integration Camp	1	1
Government of India Scheme	NCC	Mount Climbing in The Himalayas (Reached the Himalayan Peak - 6167 metre)	1	1
Youth Welfare	YRC	Participation in National Youth Parliament	1	1
Youth Welfare	YRC	Awareness on Drug Addiction	1	3
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Sericulture Farm	06/10/2018	For giving hands on training to students	11
Evergreen Nature Conservation Trust	06/10/2018	To create environmental awareness	11
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5	Nil

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-Granthalaya: A Digital Agenda for Library Automation Networking	Fully	3	2017

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existin	31	31	18	0	0	0	0	1	0

g									
Added	111	90	0	1	0	13	0	1	0
Total	142	121	18	1	0	13	0	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
7	326193	5.2	142278

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our College has a committee to look after our campus amenities. The Engineering wing of our college management takes up works related to maintenance and upkeep of our infrastructure and physical facilities. The lab equipments, computer systems, photo copying machines and other facilities available are maintained through AMC (Annual Maintenance Contract). Power supply is restored to the office and laboratories during power failure with a power generator. Our management has created sufficient infrastructure for our college out of its own resources. Since, our college functions under the direct administrative control of a state government department (Hindu Religious and Charitable Endowments [Administration] Department), administrative sanction is required for all works. Facilities and infrastructure are created as and when required. The college library functions with a library advisory committee. The committee meets periodically and recommends allotment of required funds for the purchase of new books and subscription of Journals. The committee also suggests new facilities to be adopted to make the library user friendly for the students and staff. The library has a UGC network resource centre where the students can have access to all e-content. All the departments have computers with internet facility and wi-fi.

<http://apcac.edu.in/Library>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill

b)International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga and its Benefits for Youth	21/06/2018	122	Manavalakalai Mandram, Palani
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
International Women's Day	Institution	333
Sports Day	Institution	2227
Physics UG and PG Association	Institution	127
National Science Day	Institution	644
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Mount Climbing in The Himalayas	National	1	Nil	2016EN19	NIRANJAN ROY. S
2018	Best Interactor Award	National	Nil	1	2016B12	MANOJKUM AR. M
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college does not have a student council. However, there is a student representative in each class, unanimously selected by the students. Student representative meetings are conducted periodically in which the grievances of the students, if any, are brought to the notice of the Principal for further action. In addition, each department has both UG and PG Association with student office bearers. These associations involve in academic related activities at the department level with students' support. Our college magazine committee has student representatives in its editorial board.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

3611

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Governance is decentralized. This ensures operational autonomy which is made possible by delegation of authority. Each and every staff of the institution would be a member in at least one committee among the various committees constituted for decentralisation and participative management. The committees concerned would meet at regular intervals or if necessity arises. Curriculum related decisions are made by the respective Head of the department. If it is related to all the departments of a college, the decision is taken by the Principal. As our institution encourages the participation of stakeholders in its activities, the views of the students, staff and parents are heard before taking a decision. Prominent alumni of our college who are in government services share their rich experiences with the incumbent students in the coaching classes conducted by our institution for their specific purpose. This practice helps the students to become successful in their career.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Faculty members representing our institution offer their rich experience in the deliberations held at the university at the time of design of the curriculum. They also contribute to the formulation and implementation of the curriculum in the subsequent workshops, seminars arranged for the above purpose by the university. From the feedback obtained from the stakeholders, shortcomings, if any, in the curriculum rectified through representation by our faculty members in the respective board of studies and academic council.
Teaching and Learning	Library resources of our college serve as an instant source of reference to augment the teaching-learning process. Extensive use of available library resources by the faculty and students enrich effective teaching-learning process. Audio visual aids are used to make teaching effective. Each department is provided with a LCD Projector. Each department of our college is equipped with a computer system of Higher end Configuration and internet facility for the use of faculty members. Through the N-LIST programme, faculty members can access more than 150 journals, Magazines, e-Books etc. Along with conventional teaching methods, ICT enabled teaching

practices are also followed. Each department is equipped with ICT and audio visual facilities. Training in soft skills was provided to the staff by the Department of Computer Science of our college. The Government of Tamilnadu has provided free laptops to all the students. While conducting Practical classes in science departments, students use their laptops as a tool to predict the results of the experiments virtually. Practical experiments in digital electronics are conducted with the help of virtual laboratory. An entry level test is conducted on the elementary aspects of the subjects in most of the departments of our college for the newly enrolled students. A one day orientation is given to the new comers by the Principal followed by the respective to Head of the Department. This practice is followed to compensate the formal bridge course. Advanced learners are identified and provided with opportunities so as to make them exposed to new frontiers of knowledge. The mentor system enables us to deal with all aspects of the student's life inside our campus. A handbook is supplied to the students at the beginning of the year which contains details of our academic plan. Our institution monitors the quality of its teaching learning policy through feedback obtained from the students. Choice based credit system is in practice. Performance of the students in the university examinations is analyzed. To address the grievances of the students a student's grievances and counseling cell functions in our college. Parents meeting is arranged to inform and involve the parents in the academic journey of their wards. In addition to our academic programs, coaching classes are also arranged to make the students fit for the competitive examinations and UGC-CSIR, NET, SET examinations.

Examination and Evaluation

Students and faculty members are made aware of the evaluation and examination systems through the communications received periodically from the University. The tentative dates of Internal Assessments and University Examinations are informed to the students well in advance. The

attendance requirements to appear for the University examinations are informed to the students through the handbook provided to them. The examination committee of the college and the administrative staff look after all the examination related works. The college conducts centralised internal assessment tests

Research and Development

Our College promotes research activities by offering research programmes and by encouraging the Staff and students to attend seminars, conferences, and publish research articles. Four of our Departments are recognized Research Centres of Madurai Kamaraj University. Management sponsored seminars/workshops are organised at department level to imbibe research culture among the faculty and students. Our faculty members take up major/minor projects funded by the University Grants Commission. Our library has subscribed essential journals and magazines to cater to the research needs. Our faculty members have contributed articles which have been published in national/international peer reviewed journals. All departments of our college arrange state / national level seminars, conferences and special lectures periodically on recent advancement in their subjects. .Further, faculty members attend short term courses, Orientation programmes, refresher courses and faculty development programs to update their knowledge.

Library, ICT and Physical Infrastructure / Instrumentation

Our college is functioning under the administrative control of the Hindu Religious and Charitable Endowments (Administration) Department of Government of Tamil Nadu. The entire Physical infrastructure is provided by our management. The college development committees have separate rooms for effective functioning. Each department has adequate number of class rooms along with a staff room and a separate room for the HoD. Our entire hostel facilities are under renovation. Our Library has a good collection of valuable books to cater to the needs of faculty, scholars, and students. There is a reading room which has necessary books for the use of students preparing

for competitive examinations, NET/SET examinations. Library automation work is in progress and nearing completion. All departments of our college have computers with latest configuration. Internet facility is available. Faculty members can access to a large number of journals and e-books through N-list programme. Works related to maintenance and upkeep of the physical infrastructure of our college is entrusted with Engineering Wing of the Temple Administration. Equipment and other facilities are maintained through service contracts.

Human Resource Management

: Being an aided institution, the Government of Tamil Nadu sanctions the vacancies for teaching and non-teaching posts. However, the shortfall in human resources is managed by the Staff appointed by the management on consolidated basis for the uninterrupted progress of both academic and administrative activities of our college. The Secretary of our college is the appointing authority and the college functions under the temple administration. The Principal would be the head of the organisational setup who controls and governs all the human resources of the college.

Industry Interaction / Collaboration

Our faculty members utilize the research facilities available at the following Universities and industries. The Anna University, Chennai, Madurai Kamaraj University, Madurai, Alagappa University, Karaikudi and Vellore Institute of Technology Vellore

Admission of Students

The enrolment of student to the various courses of study is made on merit basis by following the rules of reservation. Guidelines on admission are received from the government of Tamil Nadu every year. Based on the guidelines, a merit list is prepared following the reservation policies and the same is displayed in the college notice board. As we admit students on the basis of merit by following the rules of reservation, there is transparency in the admission process and it reflects our national commitment to diversity and inclusion

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area

Details

<p>Planning and Development</p>	<p>The College website is updated periodically. The details of courses offered, events conducted, college committees etc., are provided in the website. The Management Committee involves itself to transform the stated mission into action and prepares comprehensive plans for holistic development of the institution in the long run. Our college has a number of development committees. The internal Quality Assurance cell is the centre of all these committees which coordinates the activities of the development committees, all under the direct guidance and supervision of the principal and Management Committee.</p>
<p>Administration</p>	<p>The office administration is fully automated. The college has a technical team to carry out all the e-governance works. There is a web team to monitor and update the college website whenever needed.</p>
<p>Finance and Accounts</p>	<p>Financial resources are used under the direct supervision of the Principal/ Secretary of our college. Separate bank account is maintained for the grants/funds received. Transactions are carried out through cheques and NEFT. Effectiveness and efficiency in the use of financial resources are ensured through audit. Our institution is an aided college run by a Government department. Salary grants are received from the government and the same is credited in the employees' bank account through the treasury.</p>
<p>Student Admission and Support</p>	<p>The details regarding students' admission is published in the website after the publication of the results of the eligible examinations. The admission committee looks after all the admission related works. Single window counseling system is followed in the admission process. Students are admitted based on the merit list</p>
<p>Examination</p>	<p>The fee collected for University examination is paid to the university online. Students' enrolment in the university, hall ticket for university examination and the university examination results are published online.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Research and Funding Agencies	Nil	08/02/2019	Nil	152	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	3	Nil	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The Welfare Schemes provided by the Govt. of Tamil Nadu such as, NHIS, FBF and SPF	The Welfare Schemes provided by the Govt. of Tamil Nadu such as, NHIS, FBF and SPF	The College has 62 approved Endowments from which Prizes and Scholarships are awarded to Students for achievements in Studies and Sports

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit is done by the officials of the Hindu Religious and Charitable Endowments Department of Government of Tamil Nadu. External Audit is carried out by the officials of the Higher Education Department of Government of Tamil

Nadu and by the Audit Wing of the Accountant General, Chennai.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	JDC Office ,Madurai	Yes	Arulmigu Dhandayuthapani swami thirukkovil, palani
Administrative	Yes	JDC Office ,Madurai	Yes	Arulmigu Dhandayuthapani swami thirukkovil, palani

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent -Teacher meeting is conducted regularly to assess the performance of the students. Details regarding marks obtained in the tests and attendance are discussed in the meeting.

6.5.3 – Development programmes for support staff (at least three)

1. Computer Literacy Program 2. Safety Training Program

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Office Automation 2.To promote the PG departments as research centres 3. To Increase the Research Activities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Research and Funding Agencies	08/02/2019	08/02/2019	Nill	104
2019	Special Lecture on	28/03/2019	28/03/2019	Nill	92

"The Role of IQAC"

No file uploaded.

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Preventive Measures	05/03/2019	Nil	333	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	3
Braille Software/facilities	Yes	1
Rest Rooms	Yes	3
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook	03/05/2018	Through respective mentors and value education programmes

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	Nil	250
Elocution and Essay Writing on the Harms of Alcohol and Drug Addiction	04/01/2019	Nil	25
Awareness Rally on Plastic Eradication	25/10/2018	24/12/2018	200
International Human Rights Day	14/12/2019	Nil	2227
Untouchability Abolition Day	30/01/2019	Nil	2227
Anti Terrorism Day	21/05/2019	Nil	58
National Integration Day	19/11/2018	Nil	52
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plastic Free Campus
Plantation of Saplings
Water Conservation through Reverse Osmosis
Rain Water Harvesting
Paperless Communication from the Principal / Office through e-mail and WhatsApp
Weekly Campus Cleaning through NSS Volunteers

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 1.Title of the Practice: Free Education for Orphans 2. Objectives of the Practice: Education provides an opportunity for healthy life. It instils confidence among individuals to lead a good life. Education becomes vital for orphans to overcome the trauma and psychological loss experienced by them. When the orphans are provided with good education they feel secured and the same will help in improving their livelihood. 3. The Context: The poor orphaned children do not have exposure to education. They are discriminated on various aspects and this leads to individual crisis. The hardships encountered by them make their life and survival difficult. The only way to resolve this problem would be providing education for them. 4. The Practice: • To help the orphans to live a normal life, our management runs an orphanage in the name of "Anbu Illam". • The students from this orphanage are provided free education by our institution. • Basic needs like Food, Shelter, and Clothing are provided free of cost by our Management 5. Evidence of Success: Every year students from Anbu Illam are given priority in admission to various courses offered in our institution. We pay special attention to such students to make them successful in their studies. Many students have completed their degree successfully and this practice instils hope and confidence in them. 6. Problems Encountered and

Resources Required: The emotional imbalance of the orphans is identified to be a major problem. Best efforts are made by the mentors and the respective Head of the Department to resolve such emotional issues. It would be better if they are recommended for psychological counselling from experts in the field. Best Practice 2 1. Title of the Practice: Go Green 2. Objectives of the Practice: To make the students and the society realise the importance of eco-friendly lifestyle. In the recent days 'Go Green' has become a way of life. The individuals should be highly conscious of creating and living in a greenish environment. To make the students and stakeholders aware of the positive effects of an eco-friendly environment. 3. The Context: It has become the responsibility of every individual to keep the globe green. To create awareness for the need to protect our environment every individual should be motivated to take care of his/her surroundings. In this regard the students and staff of our college take various initiatives to create awareness on eco-friendly environment. 4. The Practice: • Planting Saplings in the campus • Rain water harvesting • Waste management • Plastic free campus • Paperless Internal Communication system 5. Evidence of Success: Our institution is conscious of the environment and strives to keep its campus clean and green. Planting of saplings is our regular activity. Students come forward to plant saplings on special occasions like birthdays. There is a gardener to look after the plants and trees. There is a herbal garden which is maintained by the department of Botany. Each block of our college has a rainwater harvesting structure. 6. Problems Encountered and Resources Required: Watering the trees and saplings during the summer or drought season is the biggest challenge. Trip irrigation system would be solution to manage water scarcity.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.apcac.edu.in/Best_Practices

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The College is run by Arulmigu Dhandayuthapaniswami Thirukoil under the guidance of the H.R. C.E. Department, Chennai, and is naturally committed to certain ideals and principles which are in tune with the greatest traditions of Indian life and culture. We believe in and follow a pattern of curricular activities which is inseparably bound up with the pattern of values and traditions symbolized by the great temple of sacred palani Hills. The College begins with a prayer in praise of LORD MURUGA broadcasted over a network of microphone speakers throughout the college premises. We begin our day with hands raised in BAKTHI reminding ourselves of the temple over the hill and invoking his blessings in all our humble efforts to serve humanity. Everyone who walks into the portals of this institution is called upon to identify himself/herself with the way of life symbolized by the prayer. The Vision of our institution is to provide quality education along with richer values and tradition. We aim at providing knowledge through which the student community can acquire wisdom thereby transforming the individual and the society. The college is situated in a rural area and its prime objective is to educate the economically poor rural students in and around Palani region. The management of our college provides all the essential facilities to execute the vision of the institution. We have the best possible infrastructure, dedicated staff, amiable administrative setup, and other resources to enhance the students socially, culturally, and ethically. Our institution provides quality higher education to the underprivileged and strives for their holistic development

Provide the weblink of the institution

http://www.apcac.edu.in/Best_Practices

8.Future Plans of Actions for Next Academic Year

To enhance the ICT facilities. To conduct more placement training programmes for better career opportunities To sign more number of MoUs To promote the PG departments as research centres To Motivated the Students to qualify NET/SET Exams To promote Research Culture among the members of the staff and students